

Green Office

Four phase solution to a greener work environment



Green Office Strategy • Energy, Waste and Water Efficiencies
Employee Engagement and Buy-In • Carbon Footprint
KPIs for Going Green • Measure, Evaluate and Assess
Sustainability Scorecards • Case Studies on Best Practices

Available Formats

DVD, Online, Handheld, LMS



Green Office

A **green office** is good for business, employee morale and the planet.

Implementing greener products and processes at the office is ideal for organizations looking to maximize their sustainability initiatives. The **green office** touches upon every aspect of how sustainability can drive organizational performance. Employees find that a green office is a safer and more satisfactory work environment. Energy, waste and water efficiencies will benefit the bottom line. Clients will honor the and respect the initiative, enhancing brand value. No matter what industry you are in, a greener office will provide a better, safer and more efficient workplace.

Green Office is designed to introduce new strategies and best practices to create a more eco-friendly office and discover hidden efficiencies. This program will introduce the resources necessary for a greener office, and how to introduce these ideas to relevant stakeholders. Within this course attendees will discover the appropriate strategic framework for how they can apply this to their own organization.

Content & Takeaways:

- How a greener office leads to improved employee recruitment & retention
- What efficiencies might be revealed by a greener office
- Strategic framework for your own green office strategy
- Intro to Green Office handbook

Green Office Benefits Include:

Cost efficiencies: a greener office leads to lower costs in resource usage, waste, energy and many other areas. These are direct bottom-line benefits that result from a leaner office management system.

Carbon Footprint: reducing greenhouse gas and carbon emissions starts in the office. Methods to reduce emissions are found throughout the office supply chain and within the facilities themselves.

Employees: green is one of the top interests of today's most talented recruits when considering an organization for employment. Furthermore, evidence shows that employees who work in greener offices, have greater job satisfaction and retention. Finally, a green office promotes green buy-in throughout the organization, which diffuses into other areas of the organization.



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Eco-Certification

- LEED certification enhances brand value and indicates “pioneer” or “first-mover” to a multitude of stakeholders.
- There are many types of certification used by green office suppliers. Learn the tools necessary to know what is best for your needs.
- Carbon Neutrality: use a green office strategy to become certified carbon neutral.

Green Office

Sustainability in the workplace has become a pressing need for many organizations; both those that are first initiating their sustainability program and those that are more advanced. **Altamont Group** has partnered with **Cassie Walker** of *The Sustainable Office* to develop this useful training program to address greener office strategies organization wide. Cassie Walker has authored *The Green Office Handbook* as well as developed training and consultative programs for organizations, companies and government agencies on these topics. Her extensive experience and expertise places her at the forefront of workplace sustainability.

Altamont Group offers an in-depth, multi-part training program that can be catered to your organizational goals. Our programs include:

Green Office eLearning – 10 part eLearning program for successful engagement, buy-in and sustainability success.

Green Office Customized Training – On-site or online comprehensive training program, customized to organizational and industry specifications.

Green Office – 60 minute program with tools and strategies for launching a successful green office program.

Please contact us today to set up the program that is right for you.



About the Instructor:

Cassie Walker

Cassie Walker, creator and author of *The Green Office Handbook*, has dedicated her career to reducing the impact that business has on the environment. As founder of The Sustainable Office she works with companies to advance sustainable, responsible business practices.

Ms. Walker is a frequent contributor to [Low Impact Living](#), the largest green home improvement site on the web, as well as [GreenOptions.com](#), where she writes about the events, businesses and people that make up the Los Angeles green scene. She is also a frequent speaker and panelist on topics related to green business.

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Sustainability Handbook
2010



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About Altamont Group:

Altamont Group's purpose is to provide the best online trainings dedicated to sustainable business practices for private and government organizations. We work with expert industry leaders with proven track records of success in order to drive organizational change. Our trainings are the product of in-depth research in current trends and best practices.

Altamont Group is dedicated to answering the needs of today's companies and institutions. Please contact us with any training, consulting or recruitment requests.

www.altamont-group.com

Purchasing and Registration Options:

- Course DVD:** \$ 399
- Online Access (single attendee):** \$ 299

Additional Add-On's and Options:

- Handheld Access:** \$ 149
- Additional Attendees:** \$ 99/each
- LMS and Intranet Access:** Inquire

For LMS or Intranet licensing, please contact jbrown@altamont-group.com

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NAME

TITLE

COMPANY

MAILING ADDRESS

CITY STATE ZIP

TELEPHONE/FAX

EMAIL

For Credit Card Orders

- VISA MasterCard American Express

Name on Card:

Card Number

Expiration Date *CV2 No.

**The CV2 is the three digit number at the end of the signature strip on the back of a Visa or Master Card. For American Express the CV2 is the four digit number on the front of the card.*